



GOVERNMENT COLLEGE BIROHAR

DISTRICT – JHAJJAR (HARYANA)

Website : www.gcbirohar.ac.in
E-mail : naacgcbirohar@gmail.com



Criteria 6.2.2

Institution implements e-governance in its operations

E-Governance Policy and its implementation

According to Cambridge Dictionary policy is "A set of ideas or a plan of what to do in particular situation that has been agreed officially by a group of people, a business organization or a Government. In other words policy is a plan or course of action as of a Government, or business, intends to influence and determine decisions, actions and other matters. However, Dimock defines policy as the consciously acknowledged rule of conduct that guides the administrative.

The above definitions make it clear that Administration is a cooperative effort of a group of people in pursuit of a common objective. In its general sense, administration is a universal process that can be found in various institutional settings such as business firms, a hospital, a university, a college, a Government Department and so on. In the way, an attempt has been made to examine the policy of e-governance and its administration of government of Haryana which is implemented by the college in letter & spirit. The following efforts have been made to explain various initiatives of the College to implement the policy of E- Governance Government of Haryana.

An Introduction

The Government of Haryana has recognized the huge potential of Information Technology (IT) and decided to deliver the benefits of IT to the people of the state. The state has realized this huge potential and as a result, is on its way to emerge as a premier cyber state in the country. The intention of the Govt. is to

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make the state as one of the most prosperous state in the country with IT-driven economy, e-Governance, extensive percolation of IT literacy and massive IT-related employment opportunities. IT would improve the quality of life of the people, besides upgrading the standard of administration, especially in social and public services".

Therefore, the objective of achieving e-Governance in the state Govt. has outlined its Information Technology Policy by stating in its preamble that, "The state Government recognizes the role of IT as an effective tool in catalysing economic activity, in efficient governance and in developing human resource. This policy seeks a deep impact initiative by the state Government in encouraging replacement of traditional delivery system of public services by IT driven system of governance that works better, cost less and is capable of serving the citizen's needs with ease."

E-Governance policy of the College:

As discussed above that it is mandatory for all Departments, Board and Corporation to follow and implement the E-Governance policy of the government in letter& spirit and follow the procedure to procure hardware, software and networking equipment etc., according to specifications and standardization laid down by HARTRON (Haryana State Electronics Development Corporation Limited) which shall be the sole agency of the state government to procure software and equipment. General use application software like payroll, personnel information system, inventory management system, budget expenditure control, grievance handling and office automation systems etc., are developed by government departments, boards and corporations on the technical advice of HARTRON. These steps shall enable integration of resources into the state intranet, creation of central data warehouses and predictable architecture ensuring the manageability, portability and inter-operability of systems.

Consequently the college is also complying and implementing the policy of e-governance in the following areas of operation: -


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2. Finance and Accounts: The College collects the entire fee and funds from the students through online system of Higher Education, Haryana and uses the software of e-treasuries, Haryana for billing of salary and utilization of various grants sanctioned for the purpose of maintenance, augmentation of infrastructure and other facilities. The college is also registered as a buyer on Government Electronic Market (GEM) to procure various articles/goods for development purposes. The college conducts regular audit of Annual Books of Accounts. The administrative office keeps all financial records separately as per the events and transactions made. The administrative office maintains the Books of Accounts properly which helps in auditing procedure.


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Immediate

From

Director,
Treasuries and Accounts Department,
Haryana, Chandigarh.

To

All the Treasury Officers/Assistant Treasury Officers in Haryana State.

Memo No.:TA-HR(DMC)/eSalary/2012/ SPL1
Dated: 12-04-2012

Subject: **Implementation of eSalary system.**

As per Government instructions no. 14/91/2011-5FA dated 13.02.2012 eSalary system was extended to the entire State of Haryana and it was required that w.e.f. 01-04-2012 DDOs attached with treasuries/sub treasuries would submit all their salary bills through this system only.

In order to ensure that DDOs do not face any difficulty in drawing their salary bills through eSalary system you are advised to continue to provide facility of two computers with broadband along with one data entry operator at treasury level and one computer with broadband facility along with one data entry operator at sub treasury level to enter the data of employees. This facility will be available for all DDOs who are neither having computers/broadband nor technical manpower to enter the employees detail for preparation of salary bills through eSalary system. This facility will be made available up to 31.05.2012. However help line number 0172-2711101 and 09467555388 will remain operational during this period.

Further you are also directed to ensure that all the Jr. Programmers / DEOs at treasuries / sub-treasuries level will perform their duties on 13-04-2012 to 14-04-2012 to assist the DDOs in preparation of E-Salary bills.

Display these instructions on the notice board of your treasuries / sub-treasuries.

Sd/--
Joint Director(DMC)
For Director, Treasuries and Accounts
Department, Haryana, Chandigarh.

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Employee Salary link:
<https://esalaryhry.nic.in/>



e-Billing, Haryana



[Employee](#) > [Other Bills](#) > [Reports](#) > [Apply for Loan](#) > [Update Personal Details of Ex-Gratia Loanee](#) > [Paybill](#) >

[Home](#)

[Logout](#)

Welcome, Dr Satyavart-ddoedh78 || Login Type: Maker/DDO

[Find UCP Based on Old Payee code, GPF/PRAN or PAN](#)

[Search any UCP Detail](#)

[Delete Payee Password](#)

User Manuals

[Usage Instructions for GST Payment](#)
[Pin Change Procedure for Dongle](#)
[Digital Signing User Manual](#)
[Digital Signing E-Salary User Manual](#)
[Employee Loan Manual](#)
[Download Form16 from TRACES User Manual](#)
[DDO login process for NPS](#)
[PIS User Manual](#)
[eBilling User Manual](#)

Other Links

[Know Your Bin](#)
[Check your Payment details](#)
[Know Pran Rejection Detail](#)
[Know Your User ID](#)
[Know Your Payee Code](#)
[eSalary Forms](#)
[Know Your Pran No](#)

Downloads

[Employee Service App](#)
[Download FVU Utility](#)
[e-TDS Usage Document](#)
[Computation of HRA Rebate](#)
[FAQ's Regarding Esalary](#)
[Instructions Regarding Submitting of Bills in Treasury](#)
[Help line Numbers for eSalary System](#)

Web site Designed, Developed & Maintained by National Informatics Center, Haryana



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प्रेषक,

निदेशक उच्चतर शिक्षा हरियाणा,
सैक्टर-5, पंचकूला।

सेवा में,

प्राचार्य,

राज्य के सभी राजकीय महाविद्यालय, हरियाणा

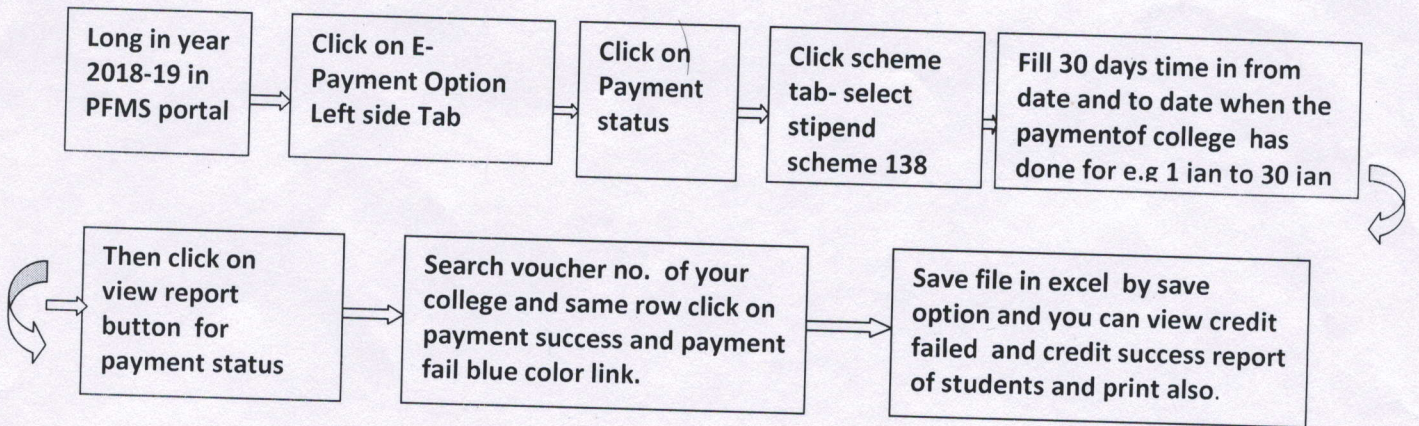
यादी क्रमांक:- 12/02-2019 छा (5)
दिनांक, पंचकूला 05-08-19

विषय:

PFMS regarding Consolidated Stipend Scheme for the welfare of Scheduled Caste students pursuing Higher Education in Govt. Colleges.

उपरोक्त विषय के संदर्भ में।

विषयांकित मामले में आपको लिखा जाता है कि विभाग द्वारा Public Financial Management System Portal अनुसार छात्रों का आधार जिस बैंक खाते से लिंक होता है राशि उसी खाते में ट्रांसफर हो जाती है। छात्रों द्वारा ऐसा कहा जाना कि बैंक खाता मेरा नहीं है या बंद करवा दिया गया था तो payment status credit failed होगा तब विभाग द्वारा पुनः राशि भेजी जाएगी यदि छात्र का payment status credit success दिखाता है तो प्राचार्य से अनुरोध है कि छात्रों को PFMS status की detail देकर अपने स्तर पर बैंक से सम्पर्क करे तथा छात्रवृत्ति राशि दिलवाने में छात्र को cooperate करें। वर्ष 2018-19 में PFMS के माध्यम से छात्रों को दी गई राशि का payment status report सभी महाविद्यालय निम्नानुसार PFMS portal पर देख सकते हैं:-



अतः आपसे अनुरोध है कि जिन छात्रों का payment status report failed है केवल उन्हीं छात्रों की राशि की मांग विभाग को भिजवाएं।

अधीक्षक छात्रवृत्ति,
कृते निदेशक उच्चतर शिक्षा,
हरियाणा, पंचकूला।

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Finance and Accounts links:

Online Payment System PFMS link:

<https://pfms.nic.in/ImplementingAgency/Users/AgencyUserDetails.aspx>

Public Financial Management System-PFMS
(formerly CPMS)

U/o Controller General of Accounts, Ministry of Finance

Welcome: MANJIT JANGRA
User Type: AGENCYDO
Agency: Government College, Birohar, Jhajjar
Agency Unique Code: HRJH00001487
Financial Year: 2024-2025

[gcbirohardo] Logout
Change Password

Login History
English

AdhocReports
Home
Scholarship Management
User Manuals
TSA
My Account
Users
E-Payment
Health Module
Sanctions
Reports
My Details
Masters
My Schemes
EAT MIS Process
My Funds
Transfers
Advances
Expenditures
Bank
Misc. Deduction Filing

MANJIT JANGRA

Please verify your Email id and Mobile No. before 15th Apr 2024, otherwise, you will not be able to login on PFMS website. Please ignore, if already done.

Verify Mobile Number & EmailId

Verify Mobile Number:

Verify Email:

If your Mobile No and Email Id is not correct, Please [Click here](#) to View/Update

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Order

Subject: Adoption of Government e-Marketplace (GeM) by the State - Amendments for effective and accelerated implementation.

The State Government vide its Order No. 2/2/2016-4I B II (1) Dated 27.07.2017 had made insertions/amendments related to "Adoption of Govt. e-Marketplace (GeM) by the State" in Rule-7 in "Procedure & Rules for the purchase of Stores (PFR Vol-II, Appendix-14) applicable to Haryana" and further vide its order No. 2/2/2016-4I B II (2) Dated 27.07.2017 had declared competent authorities and financial powers vested with them for the finalisation of direct online purchase of Good/Stores and Services on GeM by various Govt. Departments/Govt. Agencies.

For accelerated adoption of Govt. e-Marketplace (GeM) for all procurement by the State, a need was being felt for issuing of comprehensive guidelines for the adoption of GeM replacing the previous Govt. Notifications of dated 27.07.2017 on the subject. The matter has been considered by the State Government and it has been decided as under:-

A. The Rule-7.1 as contained in Govt. Order No.2/2/2016-4IB-II (1) dated 27.07.2017 shall be as under:-

"Rule-7.1:- Government e-Marketplace GeM:- DGS&D New Delhi has launched integrated portal (gem.gov.in) having end to end procurement system for procurement of common goods/stores and services by Government buyers.

All the Govt. Departments/ Agencies of the State shall procure Goods/ Stores (including stores within the purview of Supplies & Disposals Haryana, HARTRON, HAREDA or any other Approved Nodal Department/Agency of the State) and Services which are available on GeM at their own level and as per the general Terms & Conditions of Sale/ Purchase of Goods & Services in Govt. e-Marketplace (GeM) for financial outlay upto Rs. 1 Crore. For procurement of Goods/ Stores and Services other than on GeM, the existing provisions as laid down in Store Purchase Rules (Appendix-14) will be followed. The Procurement of common use Goods and Services by State Government Departments/Agencies will be mandatory for Goods & Services available on GeM.

The procuring authorities will certify the reasonability of rates. The GeM portal shall be utilized by the Government buyers for purchases as under:-

- (i) Up to Rs.1,00,000/- through any of the available suppliers on the GeM having lowest price amongst the available sellers, meeting the requisite quality, specification and delivery period.
- (ii) Above Rs. 1,00,000/- and upto Rs.1 Crore, through the supplier having lowest price meeting the requisite quality, specification, delivery period and other terms & conditions of the tender after mandatorily obtaining bids, using online bidding and reverse auction tool provided on GeM.
- (iii) The above mentioned monetary ceiling is applicable only for purchases made through GeM. For purchases, if any, outside GeM, relevant Purchase Rules of the State shall apply.
- (iv) The Government Departments/ Agencies shall work out their Annual Procurement Plan of Goods & Services as per their requirement/ suitability at the time of preparation of Budget Estimates as per provision contained in Govt. Order No.2/2/2010-4IB-II dated 28.05.2010 and shall project their

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Annual Procurement Plan of goods & services on GeM portal within 30 days of Budget approval.

- (v) *The Government Buyers may ascertain the reasonableness of prices before placement of order using the Business Analytics (BA) tools available on GeM including the last Purchase Price on GeM, Department's own Last Purchase Price etc. The reasonability of rates will be the sole responsibility of the buyer Department/Agency.*
- (vi) *A demand for goods shall not be divided into small quantities to make piecemeal purchases to avoid procurement through L-1 Buying/bidding/ reverse auction on GeM or the necessity of obtaining the sanction of higher authorities required with reference to the estimated value of the total demand.*
- (vii) *The purchases on GeM shall be governed by the Rules, Terms & Conditions applicable on GeM Portal and as amended from time to time.*
- (viii) *In case the required Goods/ Store items and Services are not available on the GeM or the Govt. Departments/ Agencies face any problem for procurement of items on the GeM, the Departments/ Govt. Agencies to follow the standard method of obtaining bids/ e-Tendering process as per provisions laid down in the existing Purchase Rules, by recording detailed reasons as to why GeM was not used.*
- (ix) *The Supplies & Disposals Department and other Nodal Departments/ Agencies of the State shall continue to arrange the Rate Contracts for the purchase of such common Goods/ Stores required on recurring bases by several Govt. Department/ Govt. Agencies such as Cement, DI Pipes, ACs, Paper, Stationary articles, Fans, D.G. Sets, Furniture, Power Utilities Rate Contract items etc till the time GeM develops its features allowing for purchase of items of such common Goods/ Stores required on recurring basis by several Govt. Department/ Govt. Agencies.*
- (x) *In view of the number of purchases made and number of suppliers registered on GeM for supply of the same, the Nodal Department i.e. Supplies & Disposals Department has identified the 10 highest selling items in the State on GeM namely:-*
- *ISI Marked HDPE/PP Bags for packaging Foods Grains*
 - *Utility Vehicles - All types of Jeeps*
 - *Cars*
 - *Buses*
 - *Tractors*
 - *Ambulance*
 - *Desktop Computers, All-in-One PC, Laptops, Handheld Terminals, Workstations and Digital Teaching Devices*
 - *Multifunctional Machines*
 - *Office Furniture*
 - *Air Conditioners, Drinking Water Cooler*

For procurements valuing more than Rs. 1 Crores from amongst above items and subject to the condition that the quantity is sufficient, all the Govt. Departments/ Boards/ Corporations/ Universities/ Govt. Agencies etc will

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procure 50% of the total quantity requirement from GeM and remaining 50% of the quantity through normal procurement process of the State. The Nodal Department i.e. DS&D will review this list every quarter and update the same.

- (xi) *All the Govt. Departments/Boards/Corporations/Universities/Govt. Agencies etc will ensure that all the firms/suppliers bidding for procurement in the State are registered on the GeM.*
- (xii) *In case of fixed purchases, the specifications of the Stores/Goods to be inline with the standard specifications available on GeM. In case there are minor deviations, the specifications of the GeM may be adopted subject to condition that the output of the scope is not suffered"*

B. The Competent Authorities and Financial Powers vested with them for the finalization of Direct Online Purchase of Goods/Stores/Services as contained in Govt. Order No.2/2/2016-4IB-II (2) dated 27.07.2017 are hereby substituted as under:-

S. No.	Domain	Competent Authority with whom power vested	Value of Purchase case
1	To finalize the online purchase cases of Stores/ Goods and Services of Boards/ Corporations/ Federations which are processed by the concerned Board/ Corporation/Federations	Boards/ Corporations/ Federations at their own level	Online Purchase cases of Goods/ Stores and Services valuing up to Rs. 1 Crore
2	To finalize the online purchase of such items required by Govt. Departments (including stores within the purview of Supplies & Disposals Haryana, HARTRON, HAREDA or any other Approved Nodal Department/Agency of the State) and Services which are processed by the concerned Govt. Departments.	HOD of the concerned Department	All purchases of Goods/ Stores and Services valuing below Rs. 35 Lakhs
		Administrative Secretary to Govt. Haryana of the concerned Department	All purchases of Goods/ Stores and Services valuing between Rs. 35 Lakhs to Rs.1 Crore

This issues with the concurrence of Finance Department conveyed vide their U.O. No. 1/48/2016-4FD-III(PF)/2021/29152, 20085 & 16338 of dated 22.03.2021.

The above comprehensive instructions will replace the instructions issued vide Order No. 2/2/2016-4I B II (1) Dated 27.07.2017; Order No. 2/2/2016-4I B II (2) Dated 27.07.2017 and Order No.2/2/2016-4IB-II dated 11.12.2018 related to Adoption of Government e-Marketplace (GeM) by the State.

The above instructions may be brought to the notice of all concerned for compliance with immediate effect.

Chandigarh, the
Dated:14th June, 2021

Vijayendra Kumar
Principal Secretary to Government Haryana,
Industries & Commerce Department

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Government of Haryana
Department of Industries & Commerce

Endst. No. 2/2/2016-4IB-II

Dated 06.2021

A copy of the above is forwarded to the following for information and necessary action:-

1. All the Administrative Secretaries to Government of Haryana.
2. All the Heads of Departments, Govt. of Haryana.
3. All the MDs/ CEOs of Boards/ Corporations/ Federations/Universities etc in the State of Haryana.
4. All the Divisional Commissioners in the State of Haryana.
5. All Deputy Commissioner in the State of Haryana.
6. Registrar, Punjab & Haryana High Court.

-sd-
Superintendent Industries-II,
For Principal Secretary to Government Haryana,
Industries & Commerce Department

U.O. No. 2/2/2016-4IB-II

Dated 06.2021

A copy of the above is forwarded to Sr. Spl. Private Secretaries/ Spl. Private Secretaries/ Private Secretaries to the Chief Minister/ Ministers for kind information of the Chief Minister/ Ministers.

-sd-
Superintendent Industries-II,
For Principal Secretary to Government Haryana,
Industries & Commerce Department

To,
Sr. Spl. Private Secretaries/ Spl. Private Secretaries/
Private Secretaries to the Chief Minister/ Ministers

Endst. No. 2/2/2016-4IB-II

Dated 21.06.2021

A copy of the above is forwarded to the following for information and necessary action:-

- ✓ 1. Director General, Supplies & Disposals, Haryana, Panchkula.
2. Principal Accountant General (Audit), Haryana, Sector-33, Chandigarh.

-sd-
Superintendent Industries-II,
For Principal Secretary to Government Haryana,
Industries & Commerce Department.

Endst. No. 2/2/2016-4IB-II

Dated 06.2021



A copy of the above is forwarded to the Controller, Printing & Stationery Department, Haryana, Chandigarh with the request that above notification may be published in Haryana Govt. Gazette Ordinary immediately and 50 copies thereof be supplied to this department.

-sd-
Superintendent Industries-II,
For Principal Secretary to Government Haryana,
Industries & Commerce Department

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GeM Portal Link:
<https://gem.gov.in/>

Need Help? | Ombir



GeM
Government
e Marketplace

DashboardMarketForward AuctionVivad se VishwasBidsView Past Performance

BROWSE

All Categories

Shopping Cart

NOTIFICATIONS

MY DASHBOARDPRODUCT ORDERSERVICE ORDERSALL DEMANDSBILLSBULK PAYMENT UPDATEINTEREST CHARGES COLLECTIONINCIDENTSALL CARTSREQUESTSGEM AVAILABILITY REPORT

Number of People/Posts
8

Number of Divisions
1

ALL DEMANDS

In Checkout0

Declined0

Total Demands0

PRODUCT ORDERS

Direct Purchase9

Bid0

RA0

PR0

SERVICE ORDERS

Direct Purchase0

Bid0

RA0

PR0

Ask GeMmy

Waiting for mk...

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