

Government College Birohar(Jhajjar)

Summary of Lesson Plans of College Faculty for Academic Session 2024-25

Name of Assistant /Associate Professor: **Dr Surender Singh**

Class: **B.A.1st Year (Major)**Paper:**Introduction to British Prose (Bacon to Lamb)**Semester: **2nd**

Months	Topics/ Chapter to be covered
January 2026	Unit 1 Francis Bacon: "Of Studies"
February 2026	Unit 1: Francis Bacon: "Of Travel"& Unit 2: Joseph Addison: "Female Orators"
March 2026	Unit 2: Joseph Addison: "The Aim of the Spectator"& Unit 3: Richard Steele : "The Coverley Household"
April 2026	Unit 3: Richard Steele : "Of the Club"& Unit 4: Charles Lamb: Dream Children: A Reverie"
May 2026	Unit 4 Charles Lamb: Dream Children: "The Praise of Chimney Sweepers" & Revision of Syllabus



Signature of Assistant Professor

Government College Birohar(Jhajjar)

Summary of Lesson Plans of College Faculty for Academic Session 2025-26

Name of Assistant /Associate Professor: **Dr Surender Singh**

Class: **B.A./B.Sc./B.Com 1st Year (Minor)**Paper:**English Prose and Poetry-**
IISemester: **2nd**

Months	Topics/ Chapter to be covered
January 2026	Unit 1 (Prose) 1. Speeches at the World Parliament of Religions- Swami Vivekanand 2. The Function of Education- Jiddu Krishnamurti
February 2026	Unit 1 (Prose) 3. The Gold Frame- R.K. Laxman 4. How I Become a Public Speaker- G. B. Shaw
March 2026	Unit 2(Poetry) The World Is Too Much with Us- Wordsworth 1. On His Blindness- John Milton 2. Stopping by Woods on a Snowy Evening- Robert Frost 3. Ode on Solitude- Alexander Pope
April 2026	Unit 3 (Grammar) : Subject -Verb Agreement, voices Narration Unit 4: 1. Social and Official Correspondence 2. Complaints, Enquiries and Replies
May 2026	Unit 4 1. Letter Writing, Standard Business Letters, Email Drafting and Etiquettes 2. Social Appeals in the Forms of Letters and Pamphlets

Signature of Assistant Professor



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Summary of Lesson Plans of College Faculty for Academic Session 2025-26

Name of Assistant /Associate Professor: **Dr Surender Singh**

Class: **B.A./ B.Sc./B. Com 2ndYear Semester: 4th**

Paper (Minor): Fundamentals of Analytical Reading and Writings

Months	Topics/ Chapter to be covered
January 2026	Unit – I :Rhetorical Reading and Writing • Purpose • Subject • Audience • Context
February 2026	Unit – II :Reading Process • Foregrounding • Annotating • Vocabulary Building • Note-taking • Outlining • Summarizing
March 2026	Unit – III :Writing Process • Free Writing • Paraphrase • Summary • Outlining • Drafting
April 2026	Unit – IV : Short Story 1. Ismat Chughtai: “The Veil” 2. Rabindranath Tagore: “The Postmaster” 3. Saki (H.H.Munro): “The Open Window” The Poems i) Robert Frost: “The Road Not Taken” ii) Kamla Das: “My Grandmother’s House” iii) Dylan Thomas: “Do not Go Gentle into the Night”
May 2026	Revision of Syllabus


Signature of Assistant Professor

Government College Birohar(Jhajjar)

Summary of Lesson Plans of College Faculty for Academic Session 2024-25

Name of Assistant /Associate Professor: **Dr Surender Singh**

Class: **B.A. 2nd Year Paper: Introduction to American Literature Semester: 4th**

Months	Topics/ Chapter to be covered
January 2026	Unit 1: Ralph Waldo Emerson: Nature
February 2026	Unit 2: Mark Twain: "The Five Boons of Life" Kate Chopin: "A Respectable Woman" O' Henry: "Gift of Magi"
March 2026	Unit 3: Emily Dickinson: i) Success is Counted Sweetest (1859) ii) "Hope" is the thing with feathers (1861) iii) Because I could not stop for Death (1863) Walt Whitman: i) A Glimpse ii) A Song iii) Among the Multitude
April 2026	Unit 4: Hemingway: Old Man and the Sea
May 2026	Revision of the Syllabus

Signature of Assistant Professor

Government College Birohar(Jhajjar)

Summary of Lesson Plans of College Faculty for Academic Session 2025-26

Name of Assistant /Associate Professor: **Dr Surender Singh**

Class: **B.A./ B.Sc./B.Com2ndYearPaper: VAC: Communication Skills**

Semester: **4th**

Months	Topics/ Chapter to be covered
January 2026	Unit – I :Listening and Speaking Listening: Techniques of Effective Listening, Listening and Comprehension, Probing Questions, Barriers to Listening Speaking: Pronunciation, Enunciation, Vocabulary, Fluency, Common Errors
February 2026	Unit – II :Reading and Writing Reading: Techniques of Effective Reading, Gathering Ideas and Information from a Given Text, evaluating these Ideas and Information, Interpreting the Text Writing: The Writing Process, Effective Writing Strategies, Different Modes of Writing
March 2026	Unit – III :Digital Literacy, Social Media, Digital Ethics, and Cyber security Basic Computer Skills: Introduction to Microsoft (MS) Office Suite, Open Educational Resources, Basic Virtual Platforms, Trending Technologies, Machine Learning, Artificial Intelligence (AI), Internet of Things (IoT), Social Media Introduction to Social Media Websites, Advantages of Social Media, Ethics and Etiquettes of Social Media, How to Use Google Search Better?, Effective Ways of Using Social Media Digital Marketing: Introduction to Digital Marketing, Traditional Marketing versus Digital Marketing, Digital Marketing Tools, Social Media for Digital Marketing, Digital Marketing Analytics Digital Ethics and Cyber Security: Digital Literacy Skills, Digital Etiquette, Digital Life Skills; Cyber Security: Understanding and introducing the environment of security, Types of attacks and attackers, The art of protecting secrets
April 2026	Unit – IV :Non-Verbal Communication Meaning of nonverbal communication, Advantages of using nonverbal communication, Introduction to modes of nonverbal communication, Open and Closed body language, Eye contact and Facial expression, Hand gestures, Do's and Don'ts in NVC, Learning from experts, Activities-based learning.


Signature of Assistant Professor

Government College Birohar(Jhajjar)

Summary of Lesson Plans of College Faculty for Academic Session 2025-26

Name of Assistant /Associate Professor: **Dr Surender Singh**

Class: **B.A. 3rdYear** Subject: **English** Semester: **6th**

Months	Topics/ Chapter to be covered
January 2026	<ol style="list-style-type: none">1. Introduction of Drama & Various Types of Drama2. Developing Composition Skills3. How to Solve Comprehension
February 2026	<ol style="list-style-type: none">1. Brief Summary of the Drama2. "The Merchant of Venice"3. Reading of Act 1st of the Drama4. Grammar : Preci Writing & Abstracting5. Organizing an Extension Lecture in English Department
March 2026	<ol style="list-style-type: none">1. Reading of Act 2nd ,3rd& 4th of the Drama2. Explanation with Reference to the Context3. Organizing Intra College English Quiz Competition4. Organizing Intra College Newspaper Reading Competition
April 2026	<ol style="list-style-type: none">1. Reading of Act 5th of the Drama2. Explanation with Reference to the Context3. How to Solve Short Type Question4. Grammar : Summarizing & Paraphrasing
May 2026	<ol style="list-style-type: none">1. Grammar : How to Solve Essay Type Question2. One word Substitution & Correspondence3. Revision and Solution of Students' Problems



Signature of Assistant Professor